

SOUTHERN UTAH UNIVERSITY
Cedar City, Utah
STAFF RECOMMENDATION FOR APPOINTMENT

TO THE PRESIDENT:

Date: _____

An appointment is recommended as follows:

M _____, Social Security No. _____
(Name, first-middle-last)

(Present Address)

as _____
(Position)

New Position Replacement: Name of Person Replaced _____

Available Budgeted Salary \$ _____

Base Salary Recommended \$ _____

Beginning Date: _____ Ending Date _____

Account No. _____ Amount or % _____

Account No. _____ Amount or % _____

Account No. _____ Amount or % _____

The reasons for this appointment are as follows:

Duties and Responsibilities of this Appointment:

Qualifications of Candidate: (Degrees, Year Granted, Institution, Major, Experience)

RECOMMENDED:

(Dean or Head of Department) (Date)

(Provost or Vice President) (Date)

BUDGET APPROVAL:

(Budget) (Date)

APPROVED:

(President) (Date)