

Minutes
HSS Department Chairs Meeting
Wednesday, March 11, 2009
3:00 p.m. CN 233

1. *Dean's Council Item*
 - a. New UVU President is Matt Holland
 - b. 2009-2010 Catalogs are now available
 - c. Secondary Education changes – requesting to eliminate academic 4890 and 4900, HSS puzzled over the rationale.
 - d. Driggs Lecture tomorrow night
 - e. Board of Trustees meet at SUU Thursday, March 12, 2009.
 - f. Presentation from Brian Cottom and Anne Smith in regards to Alliance for Education and the Outdoor Initiatives.
 - g. Presentation from EMBA in regards to managing online courses
 - h. Emergency Management Team was formed, Dean McDonald will be representing the deans
2. *HSS Senators: Voting is today, New Senators announced tonite at 6 pm*
3. *Department/Other Items*
 - a. LRT – please submit department policies to the dean before the end of the semester
 - b. Commencement Update
 - i. Academic Awards Bios are needed, due April 1, 2009
 - ii. 2 tickets per graduate
 - iii. HSS Convocation Program handout, need correct spelling for Ed Rondthaler II, goes to the printer on March 13th.
 - iv. Centrum Lock down until 7 am Saturday morning
 - v. Dpt Rep needed for each department for Saturday Morning
 1. Grant Corser has volunteered to be an usher
 2. Other volunteers are needed
 - vi. Faculty/Staff Headcount due ~~March 25th~~ April 22nd
 - c. Leadership Certificate R401 – the dean will start working on this
 - d. HSS Academic Honor Code – changes were recommended, no actual signing of a pledge will take place.
 - e. Course Fees vs Program Fees – there should be consistency for Graduate program fees across the colleges
 - f. Outstanding Scholar – Dean is to forward 2 names from HSS to Denise Woodbury by Thursday, March 12th.
4. *Next Meeting: [Wednesday, March 25th, 2009 4:00 p.m. CN 233](#)*
5. *Reminders*
 - a. Articulation – put on hold until next week
 - b. Internship Credit - Task Force Department Policies needed (have Psychology's)
 - c. Board Of Trustees Scholarship HSS Nominee was from Psychology Department
 - d. Other names submitted for Board of Trustees Scholarship could go toward the Leadership Scholarship
 - e.
 - f. Dates
 - i. Microsoft Excel – Thursday at 2:30 pm in ELC 206
 - ii. Monday, March 16th to Friday, March 20th - Spring Break - No classes
 - iii. Wednesday, April 1st - Deadline for awarding department scholarships
 - iv. Friday, April 10th - Good Friday - no classes
 - v. Monday, April 13th - No classes
 - vi. Friday, April 24th - Last Day of Spring Semester

- vii. Monday, April 27th - Study Day
- viii. Thursday, April 30th - HSS ACADEMIC AWARDS - Great Hall 6:00 p.m.
- ix. Saturday, May 2nd - Commencement