

Minutes
HSS Retreat
Thursday August 20, 2009
9:00 a.m. – 11:00 a.m. CN 227

1. Welcome
 - a. Status of HSS Report – centrality to SUU
 - b. HSS represents almost 30% of SUU's SCH's (Science is in second at 18%)
 - c. 1995 declared HSS majors are 25% of all majors at SUU (Science is second at 24%)
 - d. Most faculty, staff, students
 - e. Mission, vision, goals
2. New faculty
 - a. Corser, lecturer in English
 - b. Hart, permanent instead of visiting
 - c. Bishop, Asst and PhD
 - d. Nozomi, started in January
3. Program Fees (computer purchases at dean's level only)
4. HSS Handbook
 - a. <http://www.suu.edu/hss/pdf/HSSManual.pdf>
 - b. Plagiarism (page 19 under grades)
 - c. Suggestion to use TURNITIN.COM

HSS Grade Appeal rooted in Academic Dishonesty

- Faculty discovers potential plagiarism and determines possible sanction.
- Faculty/student discussion prompted by either party.
- If resolution isn't possible, evidence of plagiarism is given to an outside reviewer from another department (here you could also convene an in-house academic dishonesty committee).
- Student needs to prove the material is their own work; otherwise the faculty may proceed through the process.
- If the review determines academic dishonesty, the student is notified of the ruling and sanction. The student may appeal to the Department Chair.
- If the Chair and the student do not reconcile the case, the student may appeal to the Dean for a final determination.

5. Program Discontinuance
 - a. French and German
 - b. Question as to why UNIV 1000 and LM 1010 are not discontinued
6. Bragging Rights
 - a. Hispanic Center
 - b. Speech and Presentation Center
 - c. Leadership Certificate
 - d. Braithwaite Fine Arts Gallery –Repository
 - e. Harry Reid Center
7. LRT due Sept 1, FAAR's due to dpt chairs on Sept 2, Suzanne Larson is University rep
8. Committee Replacements
 - a. John Howell and Michael Ostrowsky on Faculty Senate – Gerald Calvasina from Business is the chair this year
 - b. Matt Barton: Faculty Publication Award and Student Scholarship Committee
 - c. Todd Petersen and Kirk Fitzpatrick Computing Committee
9. Faculty Development Funds –
 - a. dpts have matching funds
 - b. Provost Faculty Development Grant <http://www.suu.edu/academics/provost/pfdvl/>
 - c. Deadline to dean is Wednesday, September 2
 - d. Deadline to Provost is Thursday, September 10
 - i. Timely Grading Solutions: At least one graded assignment before the 5th week and another by October 24 (final drop date)

10. Online Travel – conference schedules must be attached/submitted
<http://www.suu.edu/ad/controller/pdf/TravelHandout.pdf> (see page 2)
11. Security – Rick Brown
12. Web – Jill Whitaker
13. Grants Office – Bill O’Neill
14. IDEA Workshop for further discussion to take place this fall, proposed launch is Spring 2010.
15. Commencement
 - a. Academic Awards Thursday, April 29th at 7:00 p.m. in the Great Hall
 - b. Commencement Friday, April 30th at 4:30 p.m. – line up at 4 at clock tower
 - c. HSS Convocations Saturday, May 1 at 8:30 a.m. – line up at 8 in Centrum tunnel
16. Weeks
 - a. Women’s week – Shobha Gurung will chair again this year
 - b. International Week – James Vlasich
 - c. Native American – James Vlasich
 - d. Black History Month – Earl Mulderink
17. University Journal, link on home page = clicks=\$\$, patronize, tell them you saw their ad
18. Meet the Dean Afternoon in September and January (last year was Pizza)
19. Faculty that need Facebook/Directory pictures
20. HSS Newsletter (printed 500 not 2000 and saved \$, will be sending postcards that direct to online version of the newsletter, postcards are also less postage to mail then the entire newsletter thereby saving more \$)