

Chairs' Meeting Minutes

October 14, 2014

Meeting convened at: 2:18

Present: James H. McDonald, David Admire, Matt Barton, Kyle Bishop, Art Challis, Pat Keehley, Elise Leahy, Britt Mace, Mark Miller, Kristine Frost, Administrative Assistant

Guest: Janet Borg

1. Janet Borg asked faculty to:
 - a. Share items that donor's might be interested in
 - b. To tell her about alumni who have made it big, people that might be willing to do things for the university.
 - c. Tell her what kind of scholarships would make a difference in their programs
 - d. Tell her about any alumni that could be spotlighted in the Alumni magazine
 - e. On Oct 25th there is an HSS tailgate at the Presidents House. They need 3 different posters from students and HSS faculty. These can have been presented elsewhere. Can cover research or projects
2. When Registrar's Office sends e-mails about transfer credits, please answer back in a timely manner.
3. Budgets
 - a. We will be modeling upcoming budgets—what are the pockets of need?
 1. Salary
 2. 1 class credit for new teachers
 - b. There need to be one on one conversations and then build a model on board
 - c. Department faculty offices all in one place instead of scattered all over campus
 - d. Money to help students to get ready for conferences
 - e. Advisors that are actually in HSS rather than University College

Meeting adjourned at 2:58