

Minutes
HSS Department Chairs Meeting
Wednesday, September 24, 2008
4:00 p.m. CN 233

1. *Dean's Council Items*
 - a. 3% budget reduction
 - b. Enrollment: 5.4% headcount increase, 3.8% FTE increase
 - c. Summer evaluations
 - d. Noell Leavitz Student Survey
 - e. Athletic, 5 week reports all rolled into one report this year
2. *HSS Senators: HSS 10 Year Anniversary, TOMORROW, Thursday, September 25*
"Making Everyday Leaders Today", noon to 2 in the Ballroom
3. *Critical Items*
 - a. Commencement Program (handout)
 - b. Exit Survey (handout)
 - i. need approval
 - ii. Cameron Brooks indicated Career Services has a similar survey, Jennifer Hunter will follow up and report back next week.
 - iii. Harrison motioned, Harris seconded, discussion, passed 6-0-0.
 - c. Learning Assessment:
 - i. 3rd criteria will come from capstone courses in each department.
 - ii. Summary by chairs will be required.
 - d. LRT:
 - i. Criteria should be transparent
 - ii. All department policies have been received
 - iii. Weighting of the three categories still needs to be developed
 - iv. Departments should use similar system for consistency
 - v. Assessing service should demonstrate performance
 - vi. Quality vs. Quantity
 - e. HSS Mission and Vision Statement: Stathis motioned, Harris seconded, discussion, passed 6-0-0.

Mission

The College of Humanities and Social Sciences seeks to create **everyday leaders**. The College supports excellence in education through a diverse, dynamic, and personalized academic environment that emphasizes engaged learning. We educate students to embody holistic knowledge, inspire critical thinking, possess dynamic oral and written communication skills, and become global citizens. Together, this education and training will equip students to make positive change in their communities.

Vision

The College of Humanities and Social Sciences will become the premier liberal arts college in the intermountain west, providing the core intellectual and engaged learning experiences that prepare students for their role as active citizens and **everyday leaders**.

Goals (**Goals statement came from SUU Strategic Plan**): Harrison motioned to approve, Harrison seconded, discussion, passed 6-0-0.

Academic Excellence :

With superior teaching as its centerpiece, academic excellence is the hallmark of the College of Humanities and Social Sciences. Highly qualified faculty members promote and encourage critical and creative thinking, participative educational experiences, applied research, and a supportive learning community. HSS is committed to an academic environment that encourages students to develop as scholars and citizens. Assessment of quality and continual improvement are hallmarks of the education experience with HSS.

Community and Social Responsibility:

Essential to the educational process is a sense of “community,” wherein collaboration, diversity, respect for all people, civility and shared governance are cultivated. The college encourages the discussion and exploration of differing views while recognizing the cherished individual freedom to reach one’s own conclusions. Developing the student into productive, responsible citizens and future **everyday leaders** involves training and instilling ethics and values and the responsibilities one has toward others.

Involvement and Personal Growth:

The College of Humanities and Social Sciences encourages student growth and development by providing opportunities to broaden service, social, and cultural perspectives through campus and community involvement **in Internships, Study Abroad, Service Learning, UGRASP, and Honor’s programs**. HSS affirms that active participation in extra-curricular activities provides a holistic educational experience and helps prepare students to become responsible, caring members of society.

Approved 24 September 2008

4. *Department/Other Items*: cross listing possibilities
5. *Next Meeting*: Wednesday, October 1, 2008 4:00 p.m. GC 406
6. *Reminders*
 - a. **Articulation Meetings, Friday, September 26th**
 - b. Catalog pages (have received POLCJ)
 - c. Recruiting conference in LV, Oct 20 & 21
 - d. Major's Fair is scheduled for Nov 5
 - e. FASSST Week is scheduled for Nov 3-7
 - f. SUU Career & Internship Fair, Wed. October 15, 2008 & Wed. February 25, 2009
 - g. LRT Training from Provost TBA
 - h. Degree Audit Sheets
 - i. IR cert add Global Business course ie Anthropology
 - ii. Speech Cert degree Audit Sheet needed
 - i. Student fee \$5 on all HSS courses
 - j. Internship Credit - Task Force