

Minutes
HSS SPRING Retreat
Wednesday, January 7, 2009
3:00 p.m. until 5:00 p.m. in PE 101

1. *New Faculty*
 - a. Nozomi Irei English (January)
2. *Dean James McDonald*
 - a. Welcome
 - b. New Mission statement <http://www.suu.edu/hss/mission.html>
 - c. Advisory Board
 - d. HSS Senators <http://www.suu.edu/hss/resources-student.html>
 - e. New Web Page <http://www.suu.edu/hss/>
 - f. Newsletter <http://www.suu.edu/hss/pdf/V1N2.pdf>
 - g. Everyday Leaders (18 credit hour certificate proposal)
 - h. Eccles Visiting Scholar, Tuesday, January 20th, Dr. Diego Vigil <http://www.suu.edu/convocations/spring2009.html>
 - i. Provost Faculty Development Grant – deadline is Jan 9th to the dean <http://www.suu.edu/academics/provost/pfdvl/>
 - j. Grants Office – new director Kelly Fadden starts April 15th (Diane Sheridan's last day is Feb 15th)
 - k. Other Issues
 - i. budget, no new news in the last 6 weeks, waiting for Legislature to meet in mid January
 - ii. Recycling initiatives beginning around campus, watch for new bins and SUUSA sponsored RecycleMania
3. *Public Safety- Donna Eddleman and Rick Brown*
4. *Department Bragging Rights, Other Items, and Reminders*
 - a. Communication - Speech and Presentation Lab
 - b. English Kolob Review
 - c. Foreign Language - Hispanic Center
 - d. History and Sociology – Anthropology Lab and Archeology Repository
 - e. Political Science – LSAT, Peer Reviewed Journal
 - f. Psychology – Mental Health Counseling Master proposal
 - g. LRT Process – dean wrote a response to each faculty memeber
 - h. *Timely Grading Solutions* - At least one graded assignment before the 5th week and another by final drop date
5. *New Employee Checklist handout*
6. *New HSS Policy Manual* - <http://www.suu.edu/hss/pdf/hssmanual.pdf>
7. *Commencement*
 - a. Academic Awards: week of commencement, **Thursday, April 30th, 6:00 p.m.** Great Hall, no speakers
 - b. **Saturday, May 2**, Commencement 8:30 a.m. – **HSS 1:30 p.m.** (Centrum)
 - i. Jennifer Hunter, Lee Byers, Wayne Williams, Kelly Lid, and Carly Wilson
 - ii. Information to graduates - Graduation fair BEFORE graduation to hand out info for graduates, tri-fold brochure