

## **Minutes for HSS Department Chairs Meeting**

Friday, August 14<sup>th</sup>, 2009

10:00 a.m. in Dean's Conference Room CN 233

1. Dean's Council Items
  - a. Status of HSS Report
    - i. HSS represents almost 30% of SUU's SCH's (Science is in second at 18%)
    - ii. 1995 declared HSS majors are 25% of all majors at SUU (Science is second at 24%)
    - iii. Most faculty, staff, students
  - b. Service Center
    - i. Hispanic Center – Elise Leahy moving to new location near Women's Center
    - ii. Speech Lab
    - iii. Braithwaite Exhibit of Archeology Repository
  - c. Provost Report
    - i. New Provost Brad Cook
    - ii. 90 Day Plan
    - iii. Mission vs Growth funding models
    - iv. Potential for additional budget cuts
2. Academic Awards Night will start at 7:00 p.m.
3. Fall Retreat
  - a. Breakfast at 9
  - b. Review Agenda
  - c. Pictures needed, faculty CV's on web page
4. Program Discontinuance effective July 1 2010
5. Budget – Faculty Development money is not just for travel can also cover research and other professional activities.
6. Library – journal subscriptions cut for papers copies, still available in online versions
7. Program Fees – budget is there, rollover amounts from course fee accounts should show by next week
8. Wait List – will adopt a no wait list policy for HSS starting Spring 2010
9. IDEA
10. Program Assessment
11. Newsletter
12. Mentors/Sponsors List for Development Office – Harry Reid Center for Public Lands and Cultural Conservation
13. Left Over Items
  - a. Internship Policy
  - b. Dpt Chair Selection Policy – three department chairs are at the end of their three year term and the replacement process will take place Spring semester 2010.
  - c. LRT Policy – Baiba Training yesterday – suggestion to place this training during the opening week of meetings.
  - d. Timely Grading Solutions Reminder
  - e. HSS Journal moved to University level for 2008-2009 bring back? – add to next agenda
  - f. Focus Week replace with Meet the Dean Night in Sept and January – chairs voted unanimously in favor of Meet the Dean Night.
14. Department/Other Items
15. Next Meeting: Wednesday, August 26<sup>th</sup>, 2009 in CN 233.