

Minutes
HSS Department Chairs Meeting
Wednesday, September 2nd, 2009
4:00 p.m. in Dean's Conference Room CN 233

1. Lynn White, UGRASP. 11 articles were submitted this year, 8 were accepted, 3 were rejected. Of the 8 that were accepted 5 were from the college of HSS (4 Psychology, 1 English). Financial support was received from SUUSA and the Provost. Her vision for the future is more representation from across campus and to use the ACOURS Journal as a recruiting tool.
2. Carolyn Jones and Jane Clark, Bookstore. (handout) New Federal mandate HEOA 401, each department chair was given enough handouts for each of their faculty. Schedule for posting ISBN's is included in the handout.
3. Patrick Clarke, Student Success. Major's Fair is November 4th in the Ballroom. Patrick is open to suggestions from Department Chairs on changes and/or improvements.
4. Dean's Council Items
 - a. Provost Cook attend Regents meeting in Logan last week
 - b. Enrollment skyrocketed in the last week, Headcount increased 12% and FTE increased 10%
 - c. Should program fees be used to provide student free scantrons, unanimous vote no from the chairs
 - d. Good News: Revenue projections are on target
 - e. Bad News: No new revenue
 - f. Commissioner Cederberg has tagged SUU as a "Comprehensive Regional Liberal Arts"
 - g. Associate Provost to arrive January 2010, Provost Cook will act as Graduate Dean until that time
 - h. Grants outlined an indirect payout where some funds return to the college and department
 - i. Rekeying classrooms is underway, Michael Humes will make appointments to meet with individual departments
 - j. Academic Planning Task Force – Kurt Harris will represent HSS
5. Library
 - a. John Eye has about ½ the funds needed to keep the Nexus database
 - b. Department Library budgets have not been determined yet but will be arriving soon
6. Left Over Items
7. Department/Other Items
8. Next Meeting: Wednesday, September 9, 2009 at 4:00 p.m. in GC 406
(there will be no meeting Wednesday, September 16th due to College of Science Deans search interviewees on campus)

SUU Textbook Department

Department Textbook Meeting

Our goal is to provide the best service possible to faculty and students, so that we can contribute to a superior educational experience for SUU students.

Reductions in bookstore staff, budget restrains and federal mandates are bringing changes to textbook submission process.

1. New Text Request Submission dates for 2009-2010 school year:

Spring 2010: October 1

Summer 2010: March 1

Fall 2010: April 1

*Faculty Center Network on our website is a great place to look for new texts when changes need to be made. First time access code is:

Username: your SUU email address, Password: zxc714

*You can check out what text information we have on our system and on the shelf tags, at

our website www.bookstore.suu.edu

Click on Course Materials Listing, choose the semester desired, enter your course information. If information is not displayed, click on "Browse Course Information". You will be able to view author, title, edition, new and first used prices, and any notes about impending edition changes, etc. Please let us know asap if we need to make changes to your listing.

*On time requests allow us to find the greatest # of used textbooks for your students.

2. New Federal Law: In effect 7/1/10.

All ISBN's will have to be posted as soon as registration begins for classes.

Spring Requests for 2011 will be due at Bookstore 9/15/10.

Summer Requests starting 2011 will be due at Bookstore 1/15/11.

Fall Requests will be due at Bookstore 2/15/11

3. Spring 2010 Text Request Packets will come to professors as an email with attached PDF Text Request Form. No paper packets. Please submit all requests either on the PDF as a return email or copy the form and return it in the campus mail filled out as completely as possible. We will no longer accept online orders. If changes to the Text Request information are necessary, please notify us as soon as possible.

F. Y. I.

Textbook prices are set by publishers. Used book prices are determined by the new book price, also.

E- Books are not necessarily the best deal for your students.

4. Please encourage students to use the bookstore for their textbook purchases. The bookstore contributes from \$25,000 to \$75,000 to the general scholarship fund each year. Your best students may be here on one of those scholarships.
5. We provide 3 used textbook prices. Many times we can beat prices elsewhere. Best of all, we have the right version of the text on the shelf. There are no shipping charges. Students avoid costly mistakes with wrong textbook purchases. There is no waiting for their course materials to arrive.
6. Encourage students to use our buyback each semester. We pay 50% to 60% of the purchase price for books being used next semester on campus. Books purchased elsewhere are purchased from students at the lowest price. Buyback books stay on campus to be used by next semester's students.
7. Please contact us with desk or review copy needs.

We appreciate your support and look forward to serving you.

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www.bookstore.suu.edu