

Chairs' Meeting Minutes

August 15, 2011

Meeting convened at 10:04 a.m.

Present: Dean Jim McDonald, Curtis Bostick, Art Challis, Bryce Christensen, Elise Leahy, Michael Stathis, Lynn White, Kristine Frost, Administrative Assistant

The Dean welcomed everyone back for the new school year.

1. Deans' Council
 - a. Bill Byrns wants department curriculum committees to work with him on the R401's in the beginning so that budgets be solidified up front.
 - b. Christian Reiner did a study that showed that SUU faculty and staff are civic minded, service oriented, satisfied with benefits but not satisfied with salary and office or lab space.
2. Program Fee Justification—This is the year that the program fees need to be justified. Art asked about increasing the fees. It must be done by college not by department.
3. University Hour—12:00-1:00—University hour is from 12:00 to 1:00 on Tuesdays and Thursday. It is to be used for convocations and other meetings.
4. Curriculum Committee Deadlines—reminder—The curriculum proposals will be posted on the K drive. The art department has several items that need to be approved in September.
5. Other—Kristine asked the chairs to remind their faculty that she needed their publications, presentations and papers by August 20th.

The meeting was adjourned at 11:46 am.