

Chairs' Meeting Minutes

February 28, 2012

Meeting convened at 3:05

Present: Jim McDonald, Dean, David Admire, Art Challis, Bryce Christensen, Pat Keehley, Elise Leahy, Mark Miller, Lynn White

1. Possible Career Speaker—Jim asked the Chairs if they could support him in pursuing a possible career speaker who graduated in History from SUU, went into the military and then into the diplomatic corps. This could help the college emphasize Foreign Service. The chairs were in favor.
2. Summer Teaching—Jim passed out a handout on summer teacher courses. He would like feedback on courses that need to be added or dropped. The courses that are regularly taught, and that have a sufficient number of students can be guaranteed.
3. Final Exams—Jim passed out the policy for finals or the equivalent being given during the designated finals exam date.
4. Commencement—Kristine went over the commencement and award ceremony dates and times.
5. Other
 - a. English will be getting a new position to help with concurrent enrollment. Maymester abroad is looking very good. They have been working with the Global Engagement Center to develop a program to help international students whose English is not as good as it needs to be so they can be successful in class.
 - b. Political Science & CJ have finished their Assessment; Recruiting and Retention plan, and their LRT plan. Dave introduced their Global Training Program and said that 2 groups have contacted them to do Judicial Training.
 - c. MPA—Pat stated that they are working on their recruitment and retention plan. They are participating in a mentoring breakfast with the Utah Managers Convention in St. George—everyone is welcome to participate. They will be having a booth in the Sharwan Smith Center to advertise their program. Pat promises to have the MPA website info to Kristine before Spring Break. They are putting together an MPA handbook.
 - d. The Communication's CCG group is available to help with posters, brochures, web pages, etc.
 - e. History—Mark reported that Phi Alpha Theta had their induction ceremony last week. Native American Week is this week. Rudia updated the web page. There will be an Introduction to Women and Gender Studies in the Sharwan Smith Living Room Thursday, March 1st at 11:30.
 - f. FLHP—Elise reported that they had 89 people at last week's French Film Festival showing. Greg Roberts will be coming to talk about Dual Immersion. They are thinking of having Megan Ralphs do a presentation on optimal resume's and e-portfolios for HSS students.
 - g. Psychology—Lynn reported that Karl Stevens had talked to them about on-line overloads. Lynn asked if the pictures on the website could be slowed down and made to loop rather than spin back to the beginning.

Meeting adjourned at 4:10

