

Chairs' Meeting Minutes

February 5, 2013

Meeting was convened at 3:00

Present: James McDonald, Dean, David Admire, Bryce Christensen, Pat Keehley, Elise Leahy, Mark Miller, Kevin Stein, Lynn White, Kristine Frost, Admin.

1. Deans' Council

- a. Festival of Excellence deadline for faculty submissions is February 8, 2013. The deadline for student submissions is March 8, 2013. Paul Spruell will pay for making student posters. This could affect the Psychology department.
- b. Budget Priorities: There will be no stimulus funds from the Utah Legislative session. There has been a 1.3% budget decrease and a 4% head count decrease due to the change in LDS missionary age.
- c. Jake Johnson stated told the Deans' council that there have been attendance issues. Policy 6.3 states that students attending university sponsored activities should be excused from class.
- d. The course substitution policy is being looked at. Many students want to substitute classes for their Math classes.
- e. Bill Byrnes said that the LEAP outcomes are posted on the website. Faculty are being encouraged to make sure their Learning Outcomes have a common language with the LEAP outcomes.
- f. The BA/BS parity group sent a letter concerning this through the faculty senate where it passed. The letter will be read and discussed in Deans' Council possibly on February 11, 2013.

2. Other:

- a. Jim discussed various budget matters with the Chairs. He has 4 faculty lines that have been funded but not filled that can be used to pay for the 475,000 budget reduction in HSS. He asked the Chairs if there had any suggestions on different ways to cut the budget. No one had any suggestions.

Meeting adjourned at 3:57

