

Chairs' Meeting Minutes

March 19, 2013

Meeting Convened at 3:02

Present: James McDonald, Dean, David Admire, Kyle Bishop, Art Challis, Bryce Christensen, Pat Keehley, Elise Leahy, Mark Miller, Lynn White, Tammi Miller Comm. Admin. Asst.

1. – Library Budget

- a. 2 ½ years ago we were given one time money which we used to purchase a number of 3 year databases.
- b. We are at a point that we need to make cuts. If we can make some cuts now we will not have to make significant cuts later. Proposed deletions include those in which cost per search is high. Sage Journals online are also included in the proposed cuts. Illiad could be used as a fallback. Some databases overlap.
- c. Charging students per search would potentially cut back on student research.
- d. Some databases cannot be cut because they are required for accreditation.
- e. Current book budget is 60% electronic and 40% print.

2. –Dean's Council

- a. SANS – HSS is the 2nd biggest user of SANS, behind Science. Our peak usage week is #3. 41% of students with a SANS report fail anyway. On a positive note the % of failed classes has decreased and GPA's have increased.
- b. New ESL Director Andrea Stiefvater has raised the academic standards. There is also now an opportunity for students to bridge into classes such as English 990 and 1010.
- c. EDGE – Workload issue is being addressed. The potential workload plan would honor extra service such as capstone, service learning, etc. The new workload contracts would be 3 year agreements. Dean McDonald created a proposed plan that should be circulated among the departments. Feedback will be shared at the next meeting.
- d. A revised policy of 6.27 was distributed.
- e. No new info. Is available on the Budget. Dean McDonald is meeting with the Provost tomorrow (3/21), regarding this issue. Legislation did end up funding the mission based fund and not the 66% initiative, which is good for us. On another positive note enrollment was only down 1.12% this semester.
- f. HSSF for travel from July to Dec. is Due April 5.

Meeting adjourned at 4:10