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| JOB/TASK NAME: Bodily Fluid Cleanup  Job Safety Analysis Form | | | | PAGE 1 OF 1 | | DATE: 2/17/15 | √NEW REVISED |
| EMPLOYEE(S)/POSITION(S) PERFORMING THE JOB: Custodial Employee | | | | SUPERVISOR(S): Ralph Savage | | ANALYSIS BY: Custodial Department | |
| PLANT/LOCATION: SUU | | DEPARTMENT(S): Custodial | | SHIFT (if applicable): N/A | | APPROVED BY: Ralph Savage | |
| PERSONAL PROTECTIVE EQUIPMENT: Emergency Clean-Up Kit, Gloves, Eye Protection, Face Shield, Apron, Slippers, Tongs | | | | | | | |
| TRAINING REQUIREMENTS: Safe Custodial Practices Video, Blood Borne Pathogen CANVAS Training/Quiz | | | | | | | |
| JOB STEPS | | | POTENTIAL HAZARDS | | ACTION/PROCEDURE TO CONTROL OR ELIMINATE | | |
| 1 | Secure the Area | | Slip and fall  BBP exposure to employees, students, or the other building visitors | | Cones, Caution Tape, “Closed for Cleaning” Signs | | |
| 2 | Cleanup Bodily Fluid | | 2a. Contact with BBP during cleaning, or due to splashing  2b. Broken glass, needles, or other sharp materials | | 2a. Prepare an approved red biohazard bag for disposal, and a sharps container if applicable. Always wear gloves and closed toe shoes when performing a bodily fluid cleanup. Eye protection, face shield, apron, or slippers/show covers may be necessary if the spill is substantial enough to present a splash risk. First apply absorbent powder to wet spills to minimize splash risk.  2b. Remove known sharps with tongs or by other mechanical means for disposal in approved sharps container. Use disposable scrapers/spatulas from Clean-Up Kit to scrape up absorbent material to minimize contact with spill | | |
| 3 | Disinfect Area | | BBP or chemical exposure | | Use gloves to minimize exposure risk. Spray the affected area with an approved disinfectant and allow to dwell for the manufacturer recommended time (usually at least 10 minutes). Wipe up the disinfectant using paper towels and discard in your biohazard bag. | | |

