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| JOB/TASK NAME: Mouse Dropping Removal | PAGE 1 OF 1 | DATE: 2/17/15 | √NEW REVISED |
| EMPLOYEE(S)/POSITION(S) PERFORMING THE JOB: HVAC | SUPERVISOR(S):  | ANALYSIS BY: Ryan Glazier |
| PLANT/LOCATION: HVAC | DEPARTMENT(S): Facilities  | SHIFT (if applicable):  | APPROVED BY: |
| PERSONAL PROTECTIVE EQUIPMENT: Goggles, Gloves, Coveralls |
| TRAINING REQUIREMENTS:  |
| JOB STEPS | POTENTIAL HAZARDS | ACTION/PROCEDURE TO CONTROL OR ELIMINATE |
| 1 | Section off area. Put on protective equipment. | Slip or trip hazards | Wear non slip safety shoes, Hepa ploo respirator, googles, gloves, protective coveralls. |
| 2 | Mix disinfectant solution. (1:10 bleach/water) in spray bottle, label contents of spray bottle. | Splash hazard | Use a funnel to pour bleach, clean up any spills. |
| 3 | Spray droppings gently with bleach solution, make sure they are completely soaked. Allow to sit for 15 minutes. | Toxic dust, infectious waste, blood borne pathogens. | Wear PPE, 15 minute soak with 10% bleach to destroy viruses. |
| 4 | Remove soaked material using gloves, vacuum leftover materials with a hepa filter vacuum cleaner. | Toxic dust, infectious waste blood borne pathogens | Wear PPE |
| 5 | Using 2 trash bags, place material into bag 1 and tie shut. While still wearing gloves, remove goggles, mask and protective clothing and place into bag 2, seal bag and dispose | Toxic dust, infectious waste | Wear PPE, Follow procedure established in step 5. |



Job Safety Analysis Form