Cornell Note-Taking Method

This note-taking method is an efficient way to take lecture notes, as it eliminates the need to recopy. In addition, it is effective to study and self-test.

2 1/2" ⟷ *(Recall Column)*	Course Name 6" ⟷ **Date** *(Note-taking Column)*
Cornell Method	This sheet demonstrates the Cornell Method of taking classroom notes. It is recommended by experts from the Learning Center at Cornell University.
Line drawn down paper	Draw a line down your note page about 2 1/2 inches from the left side, or use the paper that law students use which already has a wide left margin. On the right side of the line record your classroom notes as you usually do. Be sure that you write legibly. (See hints for recording notes below).
After the lecture	As soon as possible <u>after the lecture</u> you should read the notes, fill in materials that you missed, make your writing legible and underline any important materials. Ask another classmate for help if you missed something during the lecture.
Use the recall Column Key Phrases	The <u>recall or cue column</u> on the left will help you when you study for your tests. Jot down any important words or <u>key phrases</u> in the recall column. This activity forces you to rethink and summarize your notes. The key words should stick in your mind.
Five R's	The Five R's will help you take better notes based on the Cornell Method.
Record	1. <u>Record</u> any information given during the lecture which you believe will be important.
Reduce	2. When you <u>reduce</u> your information you are summarizing and listing key words/phrases in the recall column
Recite	3. Cover the notes you took for class. Test yourself on the words in the recall section. This is what we mean by <u>recite</u>.
Reflect	4. You should <u>reflect</u> on the information you received during the lecture. Determine how your ideas fit in with the information.
Review	5. If you <u>review</u> your notes you will remember a great deal more when you take your midterm.

(Summary)

2"

After class, use this space at the bottom of each page to summarize the notes on that page.